



UNION BENEFITS TRUST LEGAL SERVICE PLAN



REVISED JULY 2016

Dear UBT Member,

Thank you for enrolling in the Hyatt Legal Service Plan! By enrolling in this voluntary plan, you authorize the State of Ohio to deduct the monthly premium of \$15.90 for single coverage or \$18.95 for family coverage from your pay. Coverage is prepaid and will begin under the plan July 1, or the first of the month following your deduction.

When you are ready to use your new benefits, you can contact Hyatt by phone or through their website. To reach Hyatt, link through the UBT website (**benefitstrust.org**) or call **800-821-6400**. Please review this booklet for plan details and information.

Hyatt's Client Service Center is available Monday through Friday from 8 a.m. to 7 p.m. Their Client Service Representatives will review your coverage with you and help you find a Plan Attorney in your area. Case numbers can also be obtained through Hyatt's website. Make sure you have a case number before contacting an attorney.

When you leave State employment for any reason, you may keep your Hyatt Legal Plan coverage by applying for portability. For portability information, see page 4 of this booklet or contact Hyatt's Client Service Center at 00.821.6400.

As a reminder, you must remain in the legal plan for the plan year July through June and you may only drop the plan during an open enrollment period.

Should you have any concerns about the plan, please contact UBT at **800-228-5088** or **614-508-2255**.

Board and Staff of the Union Benefits Trust.

INTRODUCTION ABOUT THIS BOOKLET

This booklet describes one of the UBT benefits:

HYATT LEGAL PLAN BENEFIT

The legal plan administrator is Hyatt Legal Plans, Inc. (Hyatt). The services from Hyatt will be provided through a panel of carefully selected participating law firms (Hyatt's network). Hyatt uses the term "Plan Attorneys" for the lawyers in this network. These arrangements are described in detail in this booklet.

This booklet describes the UBT legal service plan benefits effective November 1, 2003 and reviewed July 2016. If a discrepancy exists between the information in this booklet and the group contract from Hyatt, the group contract prevails.

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ELIGIBILITY AND ENROLLMENT

ELIGIBILITY

Employees (Members)

Members of participating Unions are eligible to enroll in legal service plan benefits within 90 days of hire. See the section on **Enrollment**.

To be eligible, you must first be a full-or part-time employee and a member of:

- OCSEA/AFSCME - Units 3-9, 13, 14, 45, 50, 55
- District 1199/SEIU-Units 11,12
- OSTA - 1, 15
- FOP/OLC - Units 2, 46, 48
- SCOPE-OEA - Unit 10
- CWA - Unit 40

Established term employees are not eligible for the legal service plan.

Dependents

If you, the member, are eligible for Trust benefits and enrolled or are enrolling in legal service plan coverage, you may cover your current legal spouse and unmarried dependent children up to 23 years of age who are dependent on you for support and maintenance.

A child of any age is considered a dependent if he or she is primarily dependent on you and incapable of self-support due to developmental disabilities or physical handicap, and the disability began prior to age 23. A divorced spouse is not eligible as a dependent and no person is considered a dependent while in the armed forces.

A **participant** under the plan may be you, your spouse or your child, unless otherwise indicated.

State-employee families

When you and your spouse are both Union-represented State employees, you both may opt to be covered as members, but your eligible dependent children only can be covered as dependents of one member. Your other option is to designate one of you as the member, and have that member cover the spouse and children as dependents.

A child who is eligible for coverage as a member is not eligible as the dependent of a parent who is also a member.

ENROLLMENT

As a new hire, you can elect to participate in the plan by completing your election form within 90 days of employment. Or you may enroll, change or update your benefit during any open enrollment period.

The plan has a minimum participation period—you may only leave the plan by making a change during an open enrollment period.

For members who enroll during open enrollment, coverage (or coverage changes) will be effective on the July 1st following, as long as:

- all appropriate forms are postmarked by the enrollment deadline specified and received by Hyatt, and
- the first deduction from your pay has been taken prior to July 1.

If you enroll in the plan within 90 days of hire, your coverage will begin the first of the month following the first deduction from your pay.

Coverage for enrolled dependents is effective on your effective date. Coverage remains in effect through the end of the plan year, provided you continue to be part of the eligible group and applicable payroll deductions are made.

PREPAID MONTHLY RATES

Single - \$15.90

Family - \$18.95



YOUR COVERAGE

Dependents you acquire or who lose eligibility after you enroll may be added to, or dropped from, your coverage as shown on the **Family Status Changes chart** below, provided they are eligible (see the section on **Eligibility**).

You may change coverage levels within 31 days of acquiring or dropping a dependent or at open enrollment. To do so you must get an enrollment form, complete it and return it to Hyatt at the address on the form. Changes will be effective when Hyatt receives the appropriate forms.

Coverage for you must continue through the end of the plan year (June 30) regardless of family status changes.

WHEN COVERAGE BEGINS

Generally, coverage becomes effective July 1 if you enrolled during open enrollment. If you enroll in the plan within 90 days of hire, your coverage will begin the first of the month following the deduction from your pay.

COST OF COVERAGE

You pay the entire cost of the legal service plan for yourself and your dependents. The level of coverage you select determines the cost for your coverage. The monthly rate is \$15.90 for single coverage, or \$18.95 for family coverage. Your after-tax payroll deductions occur the first pay period of each month, which you see in the second pay-check each month.

WHEN YOU ARE ON LEAVE

Your legal service plan coverage may continue when you are not

actively at work for the length of your authorized paid State leave of absence, with continuous deductions from your pay. If payroll deductions stop, and you return to active work, your legal plan will resume the first of the month after your deductions resume, until you drop the plan during a Trust-sponsored open enrollment.

WHEN YOUR COVERAGE ENDS

Your ability to receive legal services under the plan ends when:

- your eligibility ends and no deduction is taken from your pay, or
- June 30 in any year in which you drop coverage during open enrollment.

The plan has a minimum participation requirement of one year, and you must maintain the coverage for the entire plan year. A plan year runs from July 1 to June 30. The only exceptions to the full year of enrollment may occur:

- If you are removed from active pay status on the Payroll for any reason
- for new hires who enroll within 90 days of hire and then drop the plan at the subsequent open enrollment or

- if you are no longer a Union-represented State employee within the first year of plan participation.

If coverage ends, the plan will cover the legal fees for those covered services that were opened and pending while you were enrolled in the plan. No new matters may be opened after your coverage ends, even if the incident occurred while covered.

WHEN DEPENDENT COVERAGE ENDS

Your dependent benefits will end on the last day of the calendar month in which your dependent no longer meets the definition of an eligible dependent or on the date your benefits end.

MAINTAINING COVERAGE

When your coverage ends, there is no continuation unless you apply directly to Hyatt for **portability** of your existing plan. Hyatt offers portability of your legal plan if you apply within 31 days of your last day of coverage. Contact Hyatt for full details.

FAMILY STATUS CHANGES		
Change	Coverage Change Allowed	Date Change Effective
Marriage (you are currently enrolled at single level)	Add family coverage	First of month following marriage
Child joins family (you are currently enrolled at single level)	Add family coverage	First of the month following child's birth, adoption, placement or guardianship
Divorce (you provided coverage, no other dependents covered)	Drop coverage level to single coverage	Last day of the month in which divorce occurred
Death of Dependent (you provided coverage, no other dependents covered)	Drop coverage level to single	Last day of month in which death occurred.

HOW TO OBTAIN SERVICE

CUSTOMER SERVICE CENTER

To use the legal service plan, call Hyatt at 800-821-6400, 8 a.m. to 7 p.m., Monday - Thursday, and 8 a.m. to 6 p.m., Friday. Be prepared to give your Social Security Number. If you are a spouse or dependent child of an enrolled member with family coverage, you will need the Social Security Number of the member through whom you are eligible. The client service representative who answers your call will:

- Verify your eligibility for services;
- Make an initial determination of whether and to what extent your case is covered (the Plan Attorney will make the final determination of coverage);
- Give you a Case Number which is similar to a claim number (you will need a new Case Number for each new case you have);
- Give you the telephone number of the Plan Attorney most convenient to you; and
- Answer any questions you have about the legal service plan.

You then call the Plan Attorney to schedule an appointment at a time convenient to you. Evening and Saturday appointments are available.

If you choose, you may select your own attorney. Also, where there are no participating law firms, you will be asked to select your own attorney. In both of these circumstances, Hyatt Legal Plans will reimburse you for these non-plan attorneys' fees in accordance with a set fee schedule. Always check with Hyatt for the most current out-of-network reimbursement level.

For services to be covered, you or your eligible dependents must have obtained a Case Number, retained an attorney and the attorney must begin work on the covered legal matter while you are an eligible member of the legal plan.

WEBSITE

You may also use the legal service plan by visiting the Hyatt Legal Plans' website, linking through benefittrust.org.

ANSWERING YOUR QUESTIONS

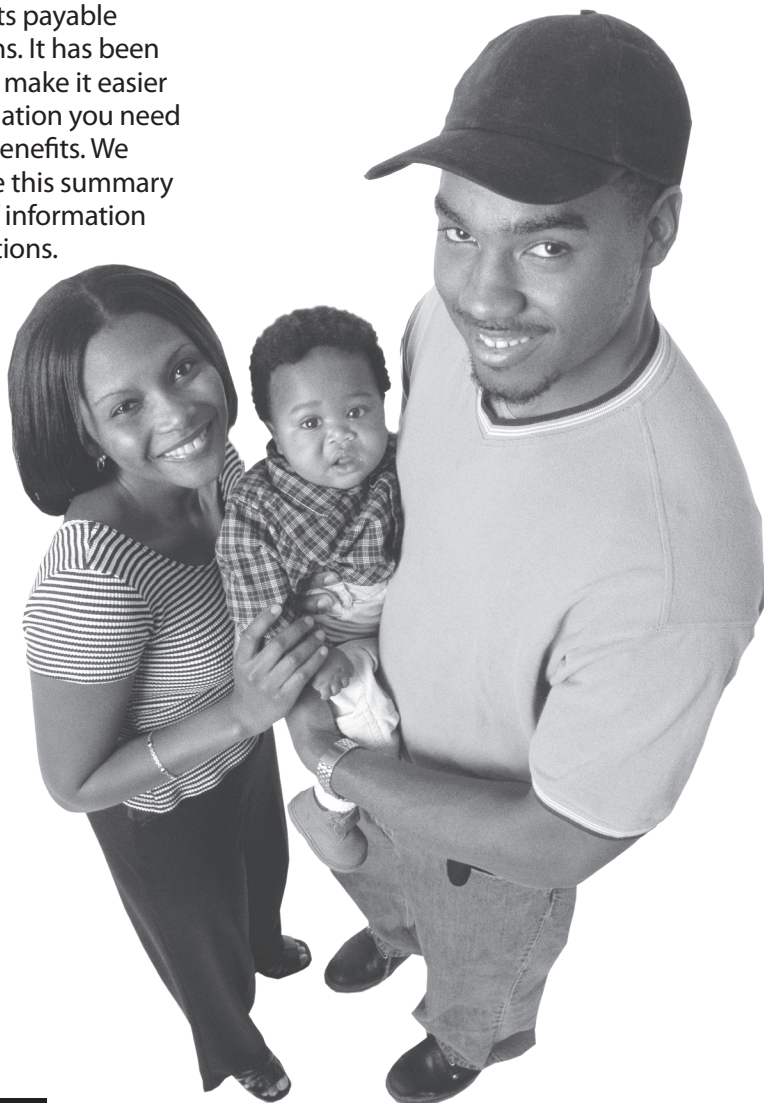
This booklet outlines eligibility requirements, benefits payable and benefit limitations. It has been specially designed to make it easier for you to find information you need to understand your benefits. We encourage you to use this summary as your first source of information when you have questions.

If you cannot find an answer to benefits and services questions, contact Hyatt at **800-821-6400**.

For eligibility questions, contact UBT at **800-228-5088**.

TERMINATING COVERAGE

Once enrolled, you must maintain coverage for the full plan year; July 1 - June 30. If you choose to drop your coverage you can do so only during open enrollment. The form for dropping coverage can be found on our website under the "Forms and Info" tab. Complete the form and mail to Hyatt before the end of open enrollment. Otherwise, your coverage will continue for another plan year.



SUMMARY OF BENEFITS

Under the plan, you and your eligible dependents may receive certain personal legal services. The benefits are broad, but there are limitations and other conditions that must be met.

All benefits are available to you, your spouse and dependents (participants) if you have enrolled in family coverage, unless otherwise noted. Single coverage means that you (the participant) can receive benefits only for yourself, the member.

This information describes in-network services through Plan Attorneys. A complete list of out-of-network services and reimbursements can be found on our website.

FULL COVERAGE

For matters listed in this section with services provided by Plan Attorneys, you pay no co-payments or deductibles, if a matter is fully covered, there are no time limits or usage restrictions. The Plan Attorney will provide the initial consultation and all work, including representation (unless otherwise excluded), necessary to complete the matter. You may use the plan as many times as desired for the same service or different services. Coverage is available in 50 states and U.S. territories.

CONSUMER PROTECTION

Consumer Protection Matters

This service covers the participant as a plaintiff for representation, including trial, in disputes over consumer goods and services where the amount being contested exceeds the small claims court limit in that jurisdiction. The controversy must be evidenced by a written document. This service does not include disputes over real estate construction, insurance or collection activities after a judgement.

Personal Property Protection

This service covers counseling the Participant over the phone or in the office on any personal property issues such as consumer credit reports, contracts for the purchase of personal property, consumer credit agreement or installment sales agreements. Counseling on pursuing or defending small claims actions, reviewing any personal legal documents and preparing promissory notes, affidavits and demand letters.

Small Claims Assistance

This service covers counseling the participant on prosecuting a small claims action; helping the participant prepare documents; advising the participant on evidence, documentation and witnesses; and preparing the participant for trial. The service does not include the Plan Attorney's attendance or representation at the small claims trial, collection activities after a judgement or any services relating to post-judgement actions.

DEBT MATTERS

Debt Collection Defense

This benefit provides attorney services for negotiation with creditors for a repayment schedule, limiting creditor harassment, and representation in defense of any action for personal debt collection, foreclosure, tax agency debt collection, repossession or garnishment, up to and including trial if necessary. It includes a motion to vacate a default judgement. It does not include counter, cross or third party claims; bankruptcy; any action arising out of family law matters, including support and post-decree issues' or any matter where the creditor is affiliated with the sponsor, employer or the Benefits Trust.

Identity Theft Management Services

This service provides the participant with access to LifeStages Identity Management Services provided by IDT911. These services include both proactive services when the participant believes their personal data has been compromised as well as resolution services to assist the participant in recovering from account takeover or identity theft with unlimited assistance to fix issues, handle notifications, and provide victims with credit and fraud monitoring. Theft Support, Fraud Support, Recovery and replacement services are covered by this service.

Personal Bankruptcy or Wage Earner Plan

This service covers the member and enrolled spouse in pre-bankruptcy planning, the preparation and filing of a personal bankruptcy or wage earner petition, and representation at all court hearings and trials. This service is not available if a creditor is affiliated with the Unions, Trust or State, even if the member or enrolled spouse chooses to reaffirm that specific debt.

Tax Audits

This service covers reviewing tax returns and answering questions the IRS, state or local taxing authority has concerning the participant's tax return; negotiation with the agency; advising the participant on necessary documentation; and attending an audit. This service does not include prosecuting a claim for the return of overpaid taxes, accountant or preparation of tax return costs.

DEFENSE OF CIVIL LAWSUITS

Administrative Hearing Representation

This service covers participants in defense of civil proceedings before a municipal, county, state or federal administrative board, agency or commission. It does not apply where services are available or are being provided by virtue of a homeowner or vehicle insurance policy. It does not include divorce or post-decree matters, paternity, support or custody matters, or litigation of a job-related incident.

Civil Litigation Defense

This service covers the participant in defense of an arbitration proceeding or civil proceeding before a municipal, county, state or federal administrative board, agency

or commission, or in a trial court of general jurisdiction, It does not apply where services are available or are being provided by virtue of an insurance policy. It does not include divorce or post-decree matters, paternity, support or custody matters, or litigation of a job-related incident. Services do not include bringing counterclaims, third party or cross claims, even when this may be part of the defense.

Incompetency Defense

This service covers the participant in the defense of any incompetency action, including court hearings, when there is a proceeding to find the participant incompetent.

DOCUMENT PREPARATION

Affidavits

This service covers preparation of any affidavit in which the participant is the person making the statement.

Deeds

This service covers the preparation of any deed for which the participant is either the grantor or grantee.

Demand Letters

This service covers the preparation of letters that demand money, property or some other property interest of the participant, unless the property or interest is specifically excluded within this plan. It also covers mailing them to the addressee and forwarding and explaining any response to the participant, Negotiations and representation in litigation are not included.

Document Review

This service covers the review of any personal legal document of the participant, such as letters, leases or purchase agreements.

Mortgages

This services covers the preparation of any mortgage or deed of trust for which the participant is the mortgagor. This service does not include documents pertaining to business, commercial or rental property.

Notes

This service covers the preparation of any promissory note for which the participant is the payor or payee.

Elder Law Matters

This service covers counseling the participant over the phone or in the office on any personal issues relating to the participant's parents as they affect the participant. The service includes reviewing documents of the parents to advise the participant of the effect on them (Participant). The documents include Medicare or Medicaid materials, prescription plans, leases, nursing home agreements, powers of attorney, living wills and wills. The service also includes preparing deeds involving the parents when the participant is either the grantor or grantee; and preparing promissory notes involving the parents when the participant is the payor or payee.

FAMILY LAW

Name Change

This service covers the participant for all necessary pleadings and court hearings for a legal name change.

Premarital Agreement

This service covers the preparation of an agreement by an enrolled member and his or her fiancé(e)/partner prior to their marriage or legal union (where allowed by law), outlining how property is to be divided in the event of separation, divorce or death of a spouse. Representation is provided only to the member. The fiancé(e) must have separate counsel or must waive representation.

Contested/Uncontested Adoption and Legitimization

This service covers all legal services and court work in a state or federal court for an adoption for the participant and spouse and the legitimization of a child for the participant and spouse, including reformation of a birth certificate.

Contested/Uncontested Conservatorship

This service covers establishing guardianship or conservatorship over a person and his or her estate when the member or enrolled spouse is appointed guardian or conservator. It includes obtaining a permanent and/or temporary guardianship or conservatorship, gathering any necessary medical evidence, preparing the paperwork and attending the hearing. This service does not include representation of the person over whom guardianship or conservatorship is sought, or any annual accountings once guardianship or conservatorship has been established.

Divorce, Dissolution and Annulment Contested/Uncontested - Twenty Hour Maximum.

This service is available to the participant only, not to a spouse or dependents, for the first twenty hours of service. The service includes preparing and filing all necessary pleadings, motions and affidavits, drafting settlement agreements, and representation at the hearing or trial whether the participant is a plaintiff or a defendant. This service does not include disputes that arise after a decree is issued. It is the participant's responsibility to pay fees beyond the first twenty hours.

Protection from Domestic Violence

This service covers the Plan Member only, not the spouse or dependents, as the victim of domestic violence. It provides the Plan Member with representation to obtain a protective order, including all required paperwork and attendance at all court appearances. The service does not include representation in suits for damages, defense of any action, or representation for the offender.

IMMIGRATION ASSISTANCE

This service covers advice and consultation, preparation of affidavits and powers of attorney, review of any immigration documents and helping the participant prepare for hearings.

REAL ESTATE MATTERS

Real estate matter coverage does not include services provided by any attorney representing a lending institution or title company. Unimproved land, rental property or property held for business or investment, or leases with an option to buy are excluded.

Eviction and Tenant Problems (Primary Residence -Tenant Only)

This service covers the participant as a tenant for matters involving leases, security deposits or disputes with a residential landlord. The service includes eviction defense, up to and including trial. It does not include representation in disputes with other tenants or as a plaintiff in a lawsuit against the landlord, including an action for return of a security deposit.

Refinancing of Home (Primary/Secondary/Vacation Residence)

This service covers the review or preparation, by an attorney, representing the participant, of all relevant documents, (including the refinance agreement, mortgage and deed, and documents pertaining to title, insurance, recordation and taxation), which are involved in the refinancing of or obtaining a home equity loan on a participant's primary, second or vacation home. The benefit includes attendance of an attorney at closing. Obtaining a permanent mortgage on a newly constructed home is covered also. The service does not include services provided by any attorney representing a lending institution or title company.

Sale or Purchase of Home, Primary, Secondary or Vacation

This service covers the review or preparation, by an attorney, representing the participant, of all relevant documents, (including the construction documents for a new, second or vacation home, the purchase agreement, mortgage and deed, and documents pertaining to title, insurance, recordation and taxation), which are involved in the refinancing of or obtaining a home equity loan on a participants primary, second, or vacation home or of a vacant property to be used for building a second home or vacation home. The benefit also includes attendance of an attorney at closing. Obtaining a permanent mortgage on a newly constructed home is covered also. The service does not include services provided by any attorney representing a lending institution or title company.

Home Equity Loans (Primary/ Secondary/Vacation Home)

This service covers the review or preparation of a home equity loan on the participant's primary/secondary/ vacation residence.

Boundary or title Disputes (Primary Residence)

This service covers negotiations and litigation arising from boundary or real property title disputes involving a participant's primary residence, where coverage is not available under the participant's homeowner or title insurance policies. The service includes filing to remove a mechanic's lien.

Property Tax Assessment (Primary Residence)

This service covers the participant for review and advice on a property tax assessment on the participant's primary residence. It also includes filing the paperwork; gathering the evidence; negotiating a settlement; and attending the hearing if necessary to seek a reduction of the assessment.

Zoning Applications (Primary Residence)

This service provides the participant with the services of a lawyer to help get a zoning change or variance for the participant's primary residence. Services include reviewing the law, reviewing the surveys, advising the participant, preparing applications, and preparing for and attending the hearing to change zoning.

TRAFFIC AND CRIMINAL MATTERS

Juvenile Court Defense

This service covers the defense of a member's enrolled dependent child in any juvenile court matter, provided there is no conflict of interest with the member, in which case this service provides an attorney for the member only.

Traffic Ticket Defense (No DUI)

This service covers representation of the participant in defense of any traffic ticket except driving under influence or vehicular homicide, including court hearings, negotiation with the prosecutor and trial.

Restoration of driving privileges.

This service covers the participant with representation in proceedings to restore the participants driving license.

WILLS AND ESTATE PLANNING

Living Trusts

This service covers the preparation of a living trust for the participant. It does not include tax planning or services associated with funding the trust after it is created.

Living Wills

This service covers the preparation of a living will for the participant.

Wills and Codicils

This service covers the preparation of a will for the participant. The creation of any testamentary trust is covered. The benefit includes the preparation of codicils and will amendments. It does not include tax planning.

Powers of Attorney

This service covers the preparation of any Power of Attorney when the participant is granting the power.

ADVICE, CONSULTATION AND APPEAL

Hyatt even provides you with access to Plan Attorneys for matters that are not fully covered or discounted by allowing unlimited office consultations or phone advice.

Office Consultation and Telephone Advice

This service provides the opportunity to discuss with an attorney, in an office consultation or by telephone, any personal legal problems that are not specifically excluded. The Plan Attorney will explain the participant's rights, point out his or her options and recommend a course of action.

The Plan Attorney will identify any further coverage available under the plan, and will undertake representation if the participant so requests.

- If representation is covered by the plan, the participant will not be charged for the Plan Attorney's services.
- If representation is recommended, but is not covered by the plan, the Plan Attorney will provide a written fee statement in advance.

The participant may choose whether to retain the Plan Attorney at his or her own expense, seek outside counsel, or do nothing. There are no restrictions on the number of times per year a participant may use this service; however, for a non-covered matter, this service is not intended to provide the participant with continuing access to a Plan Attorney in order to seek advice that would allow the participant to undertake his or her own representation.

SPECIAL DISCOUNTS AVAILABLE

These matters are not covered in full, but when you use a Plan Attorney, you will receive a discount on the fees that you would otherwise be charged.

Personal Injury (25% Network Maximum)

Subject to applicable law and court rules, Plan Attorneys will handle personal injury matters (where the participant is the plaintiff) at a maximum fee of 25% of the gross award. It is the participant's responsibility to pay this fee and all costs.

Probate (10% Network Discount)

Subject to applicable law and court rules, Plan Attorneys will handle probate matters at a fee 10% less than the Plan Attorney's normal fee. It is the participant's responsibility to pay this reduced fee and all costs.

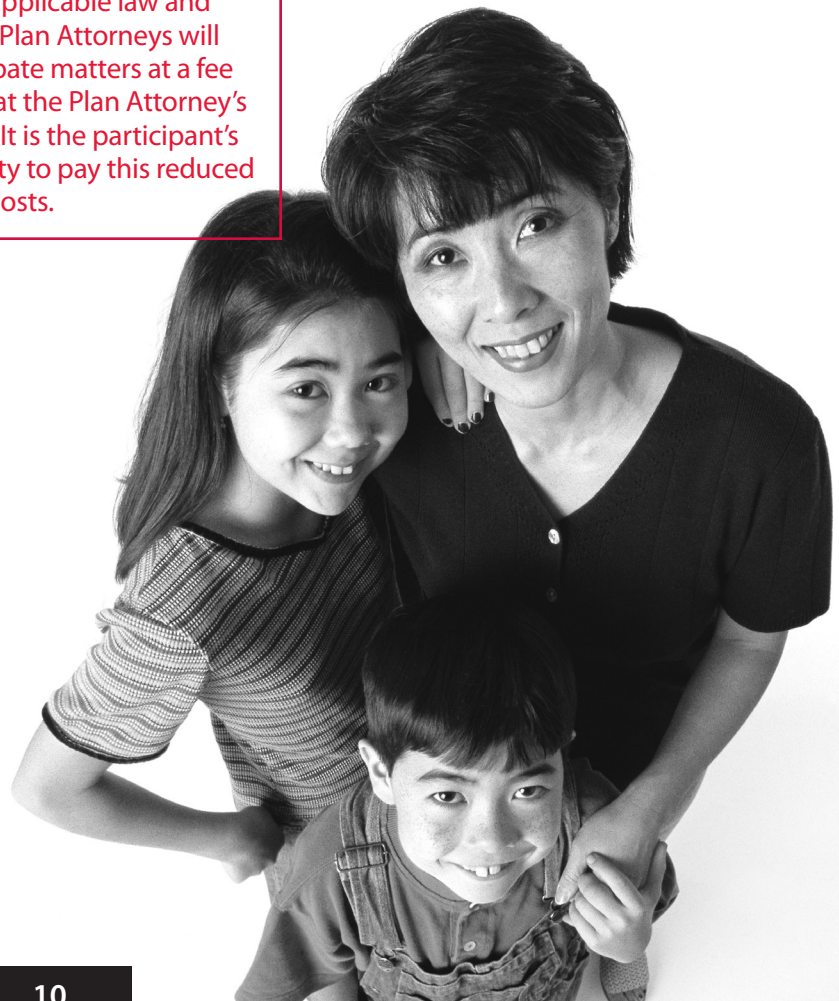
APPEAL PROCEDURES

Denial of Eligibility

Hyatt verifies eligibility using information provided by the Union Benefits Trust. When you call Hyatt for service, you will be advised if you are ineligible and Hyatt will contact the Trust for assistance. If you are not satisfied with the final determination of eligibility, you have the right to a formal review and appeal. Send a letter within 60 days explaining why you believe you are eligible to:

Union Benefits Trust
c/o Legal Service Plan
390 Worthington Road • Suite B
Westerville, OH 43082-8332

Within 30 days, you will be provided with a written explanation.



EXCLUSIONS & IMPORTANT FEATURES

EXCLUSIONS

Certain matters are excluded from coverage under the legal service plan. Some specific matters or types of claims are excluded from covered services. A complete list of excluded services can be found online at benefitstrust.org.

No services or consultations can be provided for the following matters:

- Appeals or class actions;
- Business or farm matters, including rental issues when a plan participant is the landlord;
- Copyright, patent or trademarks;
- Frivolous or unethical matters;
- Matters for which you are or have been receiving legal services before you received a Case Number, or for any matter for which an attorney client relationship exists prior to the participant becoming eligible for plan benefits;
- Matters in which there is a conflict of interest between the member and spouse/dependents, in which case services are excluded for the spouse/dependents;
- Matters or disputes involving the Hyatt Legal Plans, MetLife and its affiliated companies or a Plan Attorney;
- Matters or disputes concerning the Union Benefits Trust or a Union served by the Trust;
- Matters concerning employment, including State and statutory benefits; or
- Payment made to a third party such as witness fees or fines.

Filing fees and/or court costs are excluded from coverage. Filing fees or court costs are amounts required to be paid to a court, law enforcement individual or recorder's office in order to file documents, file or respond to lawsuits, or obtain service on a person. This may be in connection with actions for a guardianship, adoption, probate or bankruptcy.

PLAN CONFIDENTIALITY, ETHICS AND INDEPENDENT JUDGEMENT

Your use of the plan and the legal services is confidential. The Plan Attorney will maintain strict confidentiality of the traditional lawyer-client relationship. The Trust, your Union and the State will know nothing about your legal problems or the services you use under the plan. Plan administrators will have access only to limited statistical information needed for orderly administration of the plan.

No one will interfere with your Plan Attorney's independent exercise of professional judgement when representing you. All attorneys' services provided under the plan are subject to ethical rules established by the courts for lawyers. The attorney will adhere to the rules of the plan and he or she will not receive any further instructions, direction or interference from anyone else connected with the plan. The attorney's obligations are exclusively to you. The attorney's relationship is exclusively with you. Hyatt Legal Plans, Inc., or the law firm providing services under the plan is responsible for all services provided by Plan Attorneys. Hyatt is not responsible for service provided by out-of-network attorneys.

You should understand that the plan has no liability for the conduct of any Plan Attorney. You have the right to file a complaint with the state bar concerning attorney conduct pursuant to the plan. You have the right to retain at your own expense any attorney authorized to practice law in this state.

Plan Attorneys will refuse to provide services if the matter is clearly without merit, frivolous or for the purpose of harassing another person. If you have a complaint about the legal services you receive or the conduct of an attorney, call Hyatt at 800-821-6400. Hyatt will review your complaint and you will receive a response within two business days of your call.

OTHER SPECIAL RULES

In addition to the coverage and exclusions listed, there are certain rules for special situations.

What if other coverage is available to you?

If you are entitled to receive legal representation provided by any other organization such as a government agency, or if you are entitled to legal services under any other legal plan, coverage will not be provided under this plan. However, if you are eligible for legal aid or Public Defender services, you will still be eligible for benefits under this plan, so long as you meet the eligibility requirements.

ABOUT UBT

Union Benefits Trust exists to provide high-quality benefits and services to Union-represented public employees who work for the State of Ohio. Since 1993, the Trust has offered benefits to Union-represented State employees, and currently serves approximately 35,000 employees represented by OCSEA/AFSCME Local 11, District 1199/SEIU, OSTA,, FOP/OLC, SCOPE/OEA and CWA.

FOR ELIGIBILITY AND GENERAL INFORMATION & FORMS

UBT Customer Service

800-228-5088 • 614-508-2255

benefitstrust.org

Forms are under Forms & Info Tab

LEGAL PLANS

For questions about services and exclusions.

Hyatt Legal Plans

800-821-6400

Hyatt website (link through the Trust website **benefitstrust.org**)

