

Welcome to Ohio!



**Are you a new resident of Ohio?
If you recently relocated to Ohio and need to
convert your vehicle title to an Ohio title, let us be
your county of choice!**

Why do I need an Ohio title?

To register your vehicle in Ohio and obtain Ohio license plates, your out-of-state title must first be converted to an Ohio title.

What do I need to bring?

1. Physical certificate of title (*photocopies of titles are **not** accepted. Joint ownership requires all owners to be present unless a notarized power of attorney is provided. Social security numbers for all owners are required.*)
2. A valid government-issued driver's license or identification card
3. An Ohio BMV Out-of-State Inspection form. *Inspections may be obtained at Auto Title South only, any Ohio BMV deputy registrar, or new car dealership in Ohio. Inspection fees may apply.*
4. Ohio [Application for Certificate of Title](#) and [Applicant's Affidavit Odometer Statement](#)
Note: These forms can be obtained and completed in our office.
5. Bill of sale from original purchase of vehicle
In many instances, a bill of sale is needed from your original purchase of the vehicle to determine any tax liability.
6. Lien release from your lienholder or letter of permission from lienholder, if applicable
*-A lien release letter is required if a lien indicated on your out-of-state title has been satisfied.
-A letter of permission is required if there is an active lien on your title and your name has changed, or you wish to add or remove an owner.*
7. **Lease transactions only.** Power of attorney from leasing company (lessor).
Your leasing company's Ohio leasing dealer permit (LD#) or vendor number (99#) and the company's federal tax ID (EIN) will also be required.
8. \$16.50 title fee (additional fees may apply).
We accept cash, check or credit card (with a 3% convenience fee). Please make checks payable to: Franklin County Clerk of Courts.

What if my lienholder or leasing company is holding the title?

Complete a [Title Request](#) form and mail/fax/email it to your lienholder or leasing company. The Title Request form and instructions are available at our office or at: forms.franklincountyautotitle.com.

How do I convert my out of state title to an Ohio title?

Visit franklincountyautotitle.com/schedule to schedule an appointment at one of our four branches:

Auto Title North:

980 Morse Road, Cols., 43229

Auto Title East:

1583 Alum Creek Drive, Cols., 43209

Auto Title South:

45 Great Southern Blvd., Cols., 43207

Auto Title West:

4153 W. Broad Street, Cols., 43228



By Mail: Mail required documents along with payment to*:

Franklin County Clerk of Courts

Auto Title Division

45 Great Southern Blvd.

Columbus, OH 43207

*Include a stamped, self-addressed envelope for your completed title. Only checks and money orders are accepted via mail.

Need Forms or Have Questions?

Call our dedicated title help line at (614) 525-3090 or visit franklincountyautotitle.com.